BSO Youth Concerts 2020

We are excited to welcome your school community to the BSO’s 2020 Youth Concerts! The Boston Symphony Orchestra has developed these guidelines so that all students and chaperones coming to Symphony Hall for Youth Concerts can have a safe and fun experience.

You are receiving this information because your email was supplied as the main contact when you reserved your tickets. Please be sure to share this information with any other teachers or chaperones who will attend a concert with your school. All adults attending the Youth Concerts should be aware of this information and prepare their students. Thank you for taking the time to read and share these guidelines.

**TICKETS**

- Your original confirmation email is your ticket. Please have it with you on the day of the concert.
- If your school is arriving in multiple groups, make sure each group leader is ready to provide both the name of your town and school.
- The number of seats you reserved is noted on your original confirmation email. We will not be able to accommodate group members above that number.

**BUS INFORMATION**

- All drop-offs will happen on the Huntington Avenue side of Symphony Hall between Massachusetts Avenue and Gainsborough Street. There is no drop off on Massachusetts Avenue or St. Stephen Street. Please print a copy of the Bus Information page and the Bus Window Sign for each bus coming from your school or district. Complete both to share with the bus drivers and post in the bus windows. You are welcome to print your window sign on colored paper or to clearly hand-write a sign with the relevant information.

**BUS ARRIVAL**

- When you arrive, remain on the bus until your group has been met by a BSO Staff member. The staff member will confirm your town and school name and the size of your group. They will also collect your bus driver’s cell phone number. The attached bus information sheet should be completed by you and shared with your driver.
- Please note, if you arrive at a busy drop-off time, your driver may be asked to circle until a safe drop-off spot opens.
- For safety and security have students leave all bags/backpacks on the bus. Any bags that come into Symphony Hall will be inspected and checked in a coat room.

**ENTERING SYMPHONY HALL**

- Please follow the instructions of the BSO staff when arriving and entering the building. We will work to move guests inside the hall as efficiently as possible to keep the sidewalks open outside the hall. Talk to your students about standing in line along the exterior walls of the hall when they are outside so that sidewalks are not blocked.
• At the door, you will be greeted by an usher who will direct your group straight to your seats or to a smaller room to wait for your seats to be available.
• Youth Concerts are general seating. **We cannot guarantee that groups will be seated together, though we will try our hardest to do this.** Thank you for your understanding and cooperation.
• Once your group has been seated, any student leaving the hall to use the restroom should be accompanied by an adult.

**DURING THE CONCERT**

• **Food and beverages are not permitted within the concert hall** and we are not able to accommodate groups for lunch. Please schedule your day so that students eat snacks and meals before or after the concert.
• Turn off and store all cell phones and electronic devices until the conclusion of the program.
• The orchestra will play a tuning note just before the concert, which will signal the program’s start.
• The **program will last approximately one hour** and is led by Germeshausen Youth and Family Concerts Conductor Thomas Wilkins. Maestro Wilkins often encourages audience interaction, and might invite students to “raise their hands” or “call out a reply” during the program.

**WHEN THE CONCERT ENDS**

• For schools attending the morning concert, please know that we will be clearing the hall as safely and efficiently as possible so that the audience for the second concert can be seated.
• Please remain in your seats at the end of the concert. Groups who are departing by bus will be dismissed in the order that their buses arrive and will either be directed to their bus or to a “waiting room” in Symphony Hall. Please follow the ushers as their system will help ensure the hall can be cleared before the next event. Students will be provided the opportunity to use the restroom on their way to the buses or waiting room.

• *Please be aware that several of the BSO’s Youth Concert performances will be photographed and videotaped. Anyone in attendance of these concerts may be included in photographs or videos of these concerts, which may be used for promotion, publication, or exhibition purposes. If you do not consent to you or your students being photographed or videotaped, please email education@bso.org with the subject line: Youth Concert media waiver.*
INFORMATION FOR BUS DRIVERS

(NOTE: The teacher in charge on each bus should complete and share with their driver)

TOWN AND SCHOOL: __________________________

CELL PHONE OF TEACHER CONTACT: ________________

We are working with the Boston Police Department to assure safe process moving students in and out of Symphony Hall. Thank you for your cooperation.

Please note that during drop off and pick up, you may be asked to circle Symphony Hall to help keep traffic moving until a safe space opens for you to stop. Do not dismiss passengers from your bus until you have been greeted by a BSO staff member.

DROP OFF

Passengers should be dropped on the Huntington Avenue side of Symphony Hall. You will be directed by a member of the BSO staff or Boston Police Department. A BSO staff member will come to the bus to guide your passengers into Symphony Hall.

Once your passengers have exited the bus, these are locations that are available for buses to wait on a first come, first served basis:

- New Market Square, first come first served
- Huntington Avenue, 8 spaces, first come, first served, no double parking

Please note that you can find these locations marked on the attached map.

PICK UP

Pick up will be staged on the Huntington Avenue side of Symphony Hall. You will be directed by a member of the BSO staff or Police Department. When you arrive and have been directed to a safe place to stop, your passengers will be notified to come and board the bus.

<table>
<thead>
<tr>
<th>10:00 concert:</th>
<th>12:00 concert:</th>
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</thead>
<tbody>
<tr>
<td>Bus arrival, demonstration: 9:00 – 9:10</td>
<td>Bus arrival: 11:30 – 11:55</td>
</tr>
<tr>
<td>Bus arrival, no demonstration: 9:15 – 9:45</td>
<td>Bus departure: 1:00 – 1:30</td>
</tr>
<tr>
<td>Bus departure: 10:45 – 11:30</td>
<td>Bus departure, demonstration: 1:45 – 2:00</td>
</tr>
</tbody>
</table>
Route from Symphony Hall to Huntington Avenue spaces by Christian Science Center Reflection Pool

Route from Symphony Hall to New Market Square
BSO YOUTH CONCERT

(COMPLETE THIS SIGN IN LARGE PRINT TO POST IN BUS WINDOW)

TOWN:

SCHOOL: