COMMUNITY ENGAGEMENT & AUDIENCE DEVELOPMENT

Greeter
Serve as an ambassador to the BSO, through greeting patrons. Distribute concert programs at gates.
Evenings and weekends

Information Table
Answer patron questions and help patrons enter to win free concert tickets prior to Shed concerts.
Afternoons and evenings

Tanglewood Family Fun Fest
Assist with our annual Tanglewood scavenger hunt for children and families as part of Highland Street Foundation’s Free Fun Fridays program. Assist with stamping, greeting, clue giving, temporary tattoos and a variety of other tasks.
One Friday afternoon during the Tanglewood season

Tanglewood Host
Serve as a Tanglewood ambassador. Rove the lawn and assist patrons with wayfinding and questions.
Pre-concert for Shed concerts and Saturday morning rehearsals

Welcome Center
Working with patrons and visitors to Tanglewood to answer general questions. Assist with the Lost and Found.
Daily

EDUCATION

Exhibit Docents
Greet visitors and answer questions regarding the history of the Visitors Center and Tanglewood.
Shed Concert Hours

Guide’s Guide
Edit and update the Guide for our Tour Guides each season.
Flexible Schedule

Off-Season Education Resources
Assist Tanglewood staff in the off-season as needed.
Flexible Schedule

Tanglewood for Families
Assist with the day-of production of Summer Sundays, and Instrument Playgrounds.
Sundays, Tanglewood on Parade, Tanglewood Family Fun Fest, and other dates as needed

Tour Guides
Lead visitors (adult and/or youth groups) on a historic walking tour of the Tanglewood grounds. Training required.
Weekdays and weekends

Young Ambassadors
Experience the joy of volunteering at Tanglewood by shadowing and volunteering at a variety of programs throughout the summer including Tanglewood Family Fun Fest, Ushering, and Tanglewood for Kids events.
Must be Berkshire county high school student (16+), flexible schedule
MEMBERSHIP ADMINISTRATION

Ambassador
Assist in the set-up and production of special events, including the Tanglewood Gala, Tanglewood Family Fun Fest and other seasonal projects.
*Weekdays and weekends as needed*

Brochure Distribution
Distribute Tanglewood brochures and program information to local businesses in the areas surrounding the Berkshires.
*Flexible schedule*

Quarter Notes
Participate in the design and production of Quarter Notes, the BSAV’s quarterly in-house newsletter.
*Flexible Schedule*

Photography
Photograph and produce images of volunteer and donor events.
*Flexible Schedule as needed*

Serenak Flowers
Create flower arrangements for the historic home and Supper Club.
*Thursdays*

TMC Lunch Program
Provide a home-cooked lunch for Tanglewood Music Center fellows on a weekly basis. An opportunity to converse and provide the students a break from daily routine, and a healthy, filling, home-cooked meal.
*Days vary – Wednesday, Thursday, or Friday*

Volunteer Applications
Process and track all volunteer inquiries, applications and interviews for Tanglewood.
*On-going, flexible schedule*

GLASS HOUSE GIFT SHOPS
Provide sales assistance to customers and Tanglewood patrons in both Glass House I and Glass House II. Training provided.
*Evenings and weekends*

USHERS
Assist patrons in finding seats inside performance venues or on the lawn. Distribute concert programs at gates. Positions include In-house Ushers and Greeters. Serve as an ambassador to the BSO, through greeting patrons. Training provided.
*Evenings and weekends*